



Our whole team of incredible people are open and coachable with an attitude of gratitude in the constant pursuit of excellence.

An opportunity exists for an enthusiastic and motivated receptionist, with a commitment to high standards of work and personal excellence to join our team in Mayfield, Newcastle on a permanent-part-time basis between 25 to 30 hrs per week.

The ideal candidate will have:

- Competent skills in Word, Excell and Power Point.
- An ability to multi-task and cope with multiple demands under tight time constraints.
- A professional, enthusiastic and motivated attitude.
- A willingness to work co-operatively in a team environment.
- A business-oriented approach with career focused goals.
- Excellent written and verbal communication skills.
- A high level of personal presentation.

This is a rare opportunity for someone who wants to become an experienced and competent member of a closely-knit, friendly private practice team, with opportunities to learn new skills and grow in new ways.

This position is designed for someone who is passionate about providing the highest possible service, who is committed to the pursuit of excellence, sees the value in learning new skills and is open to new challenges.

Please apply by contacting Damien Cummins on 0402 815 070 or 02 4967 2677 or email [damien@thephysiojoint.com.au](mailto:damien@thephysiojoint.com.au)

Applications close 30<sup>th</sup> November 2022.

YouTube: [The Physio Joint wants you! - YouTube](#)

Facebook: <https://www.facebook.com/ThePhysioJoint>

Website: <https://www.thephysiojoint.com.au/>

The City of Newcastle: <https://newcastle.nsw.gov.au/home>

